



6601 W Deschutes Ave.  
Suite C-2  
Kennewick, WA 99336  
(509) 585-5460  
[agmgt@agmgt.com](mailto:agmgt@agmgt.com)

WA MINT COMMISSION MEETING  
MINUTES  
September 26, 2023  
Snipes Mountain Restaurant  
Sunnyside, WA

**Call to Order:** Chair Craig Gilbert called the meeting to order at 6:52 pm. Those in attendance were Joe Kosik, Troy Martin, Arnold Martin, Kimberly Schutte-Freeman, Craig Gilbert, Eli Perkins, and WSDA representative Mike Firman; MIRC representatives Kevin Gilbert; Administrator Shane Johnson; Dealer Micheal Hartenstein with RCB International.

**Review of Minutes of June 6, 2023, Commission Meeting:** Kimberly Schutte-Freeman moved, and Arnold Martin seconded the motion to approve the minutes of the June 6, 2023 Commission Meeting as presented. The motion passed unanimously.

**Review Financial Statements:** Shane presented the interim financial statements through September 25, 2023. Income to date is \$53,147.03; expenses are \$67,162.50 giving the commission a net loss of -\$14,015.47. The balance sheet dated September 25, 2023, showed total assets of \$444,000.85. Shane then reviewed the checks that had been written since the June 1, 2023. Joe Kosik moved, and Troy Martin seconded the motion to approve the financial statements, including checks 6008-6018 and banking fees as presented. The motion passed unanimously.

**2024 Research RFP:** Shane presented the Mint Commission Research Priorities from 2023. The group added a few research priorities and approved the 2024 priorities.

**Reports:**

**MIRC:** Kevin Gilbert gave a brief report of the MIRC SAC meeting.

**WSDA Update:** Mike Firman gave an update from the WSDA.

**Meeting Dates:** Shane then presented the 2024 Washington Mint Commission meeting schedule. Joe Kosik moved, and Eli Perkins seconded the motion to approve the 2024 WMC meeting schedule as presented. The motion passed unanimously. Shane will submit the meeting schedule to the State.

**Next Meeting:** The next meeting is scheduled for Wednesday, November 1, 2023 at 10:00 am. This is the researchers meeting where the Commissioners will meet with

researchers and hear their ideas and proposals for the 2024-25 FY. The Commission meeting will follow the research proposals.

**Adjournment:** The meeting was adjourned at 7:27pm.

Submitted by:

\_\_\_\_\_ Shane Johnson, Executive Director

Attested to by:

\_\_\_\_\_ Board Member